

## **CORPORATE SOCIAL RESPONSIBILITY POLICY OF GAURS**

### **GROUP**

Corporate Social Responsibility (CSR) builds a dynamic relationship between a company one hand and the society and environment on the other. CSR is traditionally driven by a moral obligation. Over a time it has become an integral part of the business. Gaur's Group has engaged in charities along with number of other social activities. The key objective of Gaur's Group is to promote education, fight against hunger provide medical relief and help in combating chronic diseases and addressing environmental issues.

### **SHORT TITLE & APPLICABILITY**

This policy, which encompasses the company philosophy for delivering its responsibility as a corporate citizen and lays down the guidelines and mechanism for undertaking a socially useful program for welfare & sustainable development of the community at large, is titled as the "Gaur's Group CSR Policy". It has been prepared keeping in mind the company business ethics and to comply with the requirement of the companies act, 2013 and the companies (Corporate Social Responsibility Policy) Rules, 2014, as notified by the Ministry of Corporate Affairs vide Notification dated 27<sup>th</sup> February 2014.

This policy shall apply to all CSR initiatives and activities taken up at the various work centre and locations of the company, for the benefit of the different segment of the society, especially the deprived, underprivileged person.

### **CSR OBJECTIVE**

The main object of the policy is to establish the basic principles and the general framework of action for the management to undertake and fulfill its corporate social responsibility.

## **CORPORATE SOCIAL RESPONSIBILITY COMMITTEE**

### **Composition:**

The Corporate Social Responsibility Committee shall consist of 2 Director as the members.

### **Meeting:**

The committee shall hold a meeting as and when required, to discuss various issues on implementation of the CSR Policy of the company.

### **Quorum**

The quorum for a meeting of the committee on CSR shall be two-third of its total strength, or two members, whichever is higher.

### **Sitting Fee**

The sitting fee for attending the meeting shall be determined from time to time by the board of directors.

## **ROLE OF THE CSR COMMITTEE**

The role of CSR Committee is:

- a) To formulate and recommend to the board, a Corporate Social Responsibility Policy which shall indicate to be undertaken by the company as specified in Schedules VII of the Companies Act, 2013.
- b) To approve the project for CSR.
- c) To fix the expenditure for each project.
- d) To recommend the amount of the expenditure to be incurred on the activities referred to in clause (a) in a financial year.
- e) To monitor the Corporate Social Responsibility policy of the company from time to time.
- f) To review the project progress related to CSR.
- g) Any other matter, thing as may be considered expedient by the members in furtherance of and to comply with the CSR Policy of the company.

The board of directors shall, after taking into account the recommendations made by the CSR Committee, approve the CSR policy for the company and disclose its contents in their report and also publish the details on the company's website, if any, in such manner laid down in the Companies (Corporate Social Responsibility Policy) Rules, 2014. The board of director endeavor that the company spend at least 2% of average net profits of the company made during the 3 immediately preceding financial year in pursuance of its CSR Policy.

## **RESOURCES**

### **Funding & allocation**

For achieving its CSR objectives through implementation of meaningful & sustainable CSR Programs, the company will allocate 2% of its average net profits made during 3 immediately preceding financial years as its Annual CSR Budget.

The Annual CSR Budget shall be spent on activities laid down in this policy. CSR expenditure shall include all expenditure including contribution to the corpus of flagship projects, projects or programs relating to CSR activities as per CSR policy, but does not include any expenditure on an item not in conformity with the CSR Policy.

## **ACTIVITIES, PLANNING & IMPLEMENTATION**

### **Areas for activities**

The company shall identify projects/ activities which will fall in any one or more of the following areas /sector for its CSR spending:

1. Eradicating hunger and poverty
2. Promoting healthcare
3. Making available safe drinking water & Sanitation;
4. Promoting education;
5. Enhancing Vocational Skills & Livelihood Enhancement Projects;
6. Reducing inequality faced by socially and economically backward groups;
7. Promoting homes and hostel for women and orphans;
8. Ensuring environment sustainability;
9. Women Empowerment;
10. Animal Welfare/ Animal Care;
11. Promoting Art and Culture;
12. Training to promote rural sports;
13. Contribution to prime minister relief fund;
14. Rural Development Project;
15. Any other areas as may be identified by the CSR Committee from time to time.

The CSR Project or activities undertaken by the company as per Company's CSR Policy in India only shall amount to CSR Expenditure in accordance with the provisions of Sub Section (5) of Section 135 of Companies Act 2013.

The Company will prefer to take up projects for spending the amount earmarked for CSR at local areas and areas where the company operates.

All expenses and contributions for CSR activities will be made after approval from the chairman of the CSR Committee, which would then be placed before the forthcoming CSR Committee for noting and record. The chairman will ensure that the expenses/contribution and the donation will be in full compliance of the CSR policy.

## **OFFICER FOR IMPLEMENTATION**

The Company shall appoint officers at its business places (Unit & corporate office) to undertake, supervise and monitor the CSR activities and expenditures.

Such officers will be responsible to ensure that the expenditures are made in full compliance with this policy. They will submit a periodical report to the committee.

The company will see that these officers have CSR capacities of their own and if required, they will be given required training to take up these tasks.

However, the expenditure on building capabilities internally or externally shall not exceed 5% of the total CSR expenditure of the company in a financial year.

## **IMPLEMENTING AGENCY**

We may undertake the CSR Activities either ourselves or through other qualifying Non-government organizations (“NGOs”) or through a company established by a company under section 8 of the act.

## **EXCLUSION**

The CSR activities shall be undertaken by the company excluding activities undertaken in pursuance of its normal course of business.

The company will not make any contribution of any amount directly or indirectly to any political party.

The CSR Projects, programs or activities that benefit exclusively for the employees of the company and their families shall not be considered as CSR activities in accordance with the policy.

Any surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the company but should be added to the CSR Fund.

## **CSR REPORTING**

1. The CSR Committee shall maintain proper minutes of all its meetings.
2. The CSR Committee shall prepare an annual report on CSR with such information and particulars as may be required by the Act and such report shall be included in the Board’s report annexed to the financial statements.
3. The Board’s report shall include an annual report on CSR containing such details as may be prescribed from time to time under the Act and the CSR Rules.
4. The Board will be responsible to ensure that the statutory requirements as may be prescribed from time to time under the Act and the CSR Rules are complied with.

## **DISPLAY OF CSR ACTIVITIES ON WEBSITE**

CSR initiatives of the company will be reported in the Annual Report of the Company and Board Report in Compliance with the Section 135 and rules made thereunder.

## **CSR PROGRAMS**

CSR Programs will be undertaken by various work centers, i.e. corporate office, units and other business places of the company in India to the best possible extent within the defined ambit of the identified projects/ program.

The time period /duration over which a particular program will be spread, will depend on its nature, extent of coverage and the intended impact of the program.

## **MONITORING AND FEEDBACK**

- a) To ensure effective implementation of the CSR Programs undertaken at each work centre, a monitoring mechanism will be put in place by the work centre head.
- b) The progress of CSR Programs under implementation at work centre will be reported to corporate office on a monthly basis.
- c) The report on progress on the CSR Program undertaken by the company will be put forward to the CSR Committee with full details of the cost incurred and results achieved on the regular basis.
- d) Work centers and zonal office try to obtain feedback from beneficiaries about the programs implemented in the area.
- e) Appropriate documentation of the CSR activities will be undertaken on regular basis.

## **GENERAL**

In case any doubt with regard to any provision of the policy and also in respect of matters not covered herein, a reference to be made to CSR Committee. In such matters, the Interpretation & decision of the committee shall be final.

The CSR Committee is empowered to amend or modify the CSR Policy and such changes shall be placed before the Board for its approval. The Board may subject to compliance with applicable law, at any time approve or alter, amend or modify the CSR Policy, as it deems fit to comply with the statutory obligation to undertake the CSR Activities.